



Hurricane Valley Fire
Special Services District
202 East State Street, Hurricane, Utah 84737
(435) 635-9562

Executive Board Meeting Minutes

April 4, 2016

Members Present: Bruce Densley, Darrin LeFevre, Dean Cox, Kevin Tervort, Wayne Peterson, Richard Hirschi

Other Attendees: Tyler Ames, Lorenzo Barlow, Dave Munson, Gary Kuhlmann (by phone)

Staff: Tom Kuhlmann, Patty Olesky

A. Meeting Called to Order: Bruce Densley 5:05 pm
Invocation: Bruce Densley
Pledge of Allegiance: Dean Cox

B. Consent Agenda:
1. Conflict of interest: None
2. Agenda: No Comments

Motion: **Dean Cox**, to approve the consent agenda consisting of the agenda, minutes from December 30th & February 1st meetings along with the Checks for \$124,527.10 and Deposits in the amount of \$144,889.71.

Second: **Richard Hirschi**

Vote: **Aye:** All
Nay: None

C. Citizen Comment & Request for Future Agenda Items: None

D. Old Business:

1. Discussion and Possible Approval of an Adjusted Fee Schedule

Chief presented the board with the proposed fee schedule. Before the cities collected the fees like plan reviews, inspection fees, etc..., but now all fees are being absorbed by the District. Discussed the fee schedule in detail including standby fees, fire and EMS incident report fees, plan review fees, false alarm fees, and other various fees.

Motion: **Dean Cox**, to approve the Fee Schedule after removing the Report Copying for Owner Fee of \$6.00.

Second: **Richard Hirschi**

Roll Call Vote: **Aye:** Bruce Densley, Darrin LeFevre, Dean Cox, Kevin Tervort, Wayne Peterson, Richard Hirschi
Nay: None

2. Discussion on Budget Considerations for 2017

Chief would like some direction from the board for the truth-in-taxation for 2017. When should we start planning for more set figures and the budget for 2017? In mid-May is when the property values are set by the County therefore we should be able to have more set figures in June or July.

3. New Hire Update

We have narrowed down the candidates for the Deputy Chief position to five applicants. Testing will be in two and a half weeks with the interviews being conducted by the Merit Board immediately after. The new full-time Engine Boss is scheduled to begin employment on April 17, 2016. He will be working 10 hour shifts plus more during wildland fire season.

4. Project Status

A meeting was scheduled today at 3:00 pm with the architect for the LaVerkin station remodel and the Coral Canyon Station but he cancelled. The meeting was rescheduled for tomorrow at 3:00 pm; hopefully we'll have more information for the board at our next meeting.

E. New Business:

1. Discussion and Possible Approval of Fee Reductions

An event for profit, the Frog Hollow event, is requesting a reduction in medical standby fees. They have requested an ATV and two personnel. The board feels that the entities, like the County, that benefit from tourism from the transient room tax, should be the ones they go in front of to assist with offsetting their costs. The District will bill for services and the individuals can contact the County for possible help in offsetting the costs.

The Habitat for Humanity has requested a waiving of Impact Fees for a home they would like to build in our District. Dean explained the Habitat for Humanity program to the board. We might want to consider adopting a policy for these types of requests. We'll discuss this further with Zions Bank and legal counsel to get their input. Let's have a sample policy for our next meeting and invite Habitat for Humanity to attend our next meeting.

2. Discussion and Possible Approval for the Execution of a Memorandum of Understanding between HVFSSD and Utah Division of Forestry, Fire and State Lands

All existing MOUs have been cancelled and the state has issued a new agreement. Some of the changed language pertains to billings needing to be done online now and safety inspections being accepted instead of on-site inspections by the state. The board would like to move forward after legal has reviewed the agreement.

Motion: Darrin LeFevre, to approve the Memorandum of Understanding between HVFSSD and Utah Division of Forestry, Fire and State Lands after legal has had a chance to review the agreement.

Second: Kevin Tervort

Roll Call Vote: **Aye:** Bruce Densley, Darrin LeFevre, Dean Cox, Kevin Tervort, Wayne Peterson, Richard Hirschi

Nay: None

C. Citizen Comment & Request for Future Agenda Items: The board chairman requested that we revisit this agenda item for Citizen Comments.

Ian Crowe spoke on behalf of some Kolob property owners that were in attendance at the meeting. He mentioned to the board that since they were annexed into the District \$50,000 a year has been

paid in taxes and he would like to know what the plans are in regards to the money they've paid. Chief explained that the District expended \$27,000 of man hours there last year, we also keep a rig on Kolob when the weather is good, and we encourage people to sign up to cover the Kolob area when they are vacationing there. The Water District has property there that they've offered to the District for a facility with equipment that we can apply for a grant to assist with. Home owners said that cell service is spotted in Kolob and they would like to pursue a resolution to this because the need is there. The cost for a cell tower ranges from \$60,000 - \$70,000. Chief discussed the possibility of installing a box outside of the store in Kolob that people could use to contact dispatch. A property owner from Kolob was upset because of feeling he was forced into the District and paying more for service because of the second home tax. There was a lengthy discussion regarding the need for cell service.

F. Closed Session: None

G. Adjourn

Motion: Darrin LeFevre, to adjourn the meeting at 6:05 pm.

Second: Kevin Tervort

Vote: Aye: All

Nay: None

Date approved June 6, 2016

Minutes taken by Patty Olesky

Bruce Densley, Chairman

Attest:

Patty Olesky, District Secretary